

Jim Palenick

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Sent: Friday, June 05, 2015 3:41 PM
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Subject: Town Manager's Weekly Report (#123)

Mayor & Board of Aldermen(Women):

The Town Manager's Weekly Report for the Week-ended, Friday, June 5, 2015, is as follows:

- Following Town crews application of the weather-proof sealer to the new picnic shelter at Jagers Park, our contractor, Tarpon Construction was able to get final County permit approval for the shelter itself. As such, our crews are now in position to install and secure the new picnic tables at the shelter. As mentioned previously, however, we feel we need to acquire four (4) additional tables to add to the initial six (6) we purchased, to have a more appropriate number for the space and expected usage. The purchase of said tables is contingent on the Board's approval which is part of New Business Action Item "11C" on Tuesday's Board Meeting Agenda.
- Apparently, the Museum plans to remit the Town's contracted portion of Courthouse rental revenues as they are received, so, as such, we received our first proceeds from a Wedding rental this week in the form of a check for \$288.00 – which is 40% of the discounted (20% discount for first 6 months of operation) \$720.00 rental fee for the Wedding. By all accounts everything went well.
- After many delays and complications with both our vendor and Time Warner (the broad-band service provider) we are now told that the Town's new phone system, which uses digital, Voice-over-internet protocol, will be installed on June 22nd. Once in place, the Town will realize additional cost savings over existing lines and service.
- We are very close, we believe, to filling the open position of equipment operator in Water/Sewer, as well as the vacant Police Patrol Officer position. An Offer has been made and accepted on the Equipment operator job and we are awaiting the results of the potential new employee's mandatory pre-employment drug-screening. With the Patrol officer candidate, we have extended a conditional offer of employment and are awaiting his acceptance therefore.
- The contracted paving crews were back in Town again this week working to complete this Budget-year's re-paving work. They were working on several sections and will continue over the next two weeks to fully complete the \$276,000 in contracted work.
- Please note that we will conduct a Board Work Session for June, to be held at 5:00 p.m. on Tuesday, June 23rd. The topic of the Meeting will be to review and discuss policy, law, and past history relating to voluntary satellite annexation requests. We feel this will be quite timely given that the Board will be dealing with two such requests in the course of the next few months.
- I am working to do a final close-out and pay-off for the last remaining retainage on the Courthouse renovation contract. As soon as I am provided the final request for relinquishment of retainage, as signed off on by the Architect, and consistent with the contract and our negotiations over the Railing painting, I will authorize such document and have the final payment issued. I expect this to occur sometime next week.